

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: January 16, 2025**Meeting Date:** January 27, 2025**Submitted By:** Randy Gillespie**Department:** Personnel**Signature of Elected Official/Department Head:**Randy Gillespie**Court Decision:**

This section to be completed by County Judge's Office



1-27-2025

Description:

Authorization to pay Plan Source 2025 Open Enrollment/Renewal invoice and
Ratify Personnel Director's signature.

(May attach additional sheets if necessary)

Person to Present: Randy Gillespie

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☐ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: 5 minutes**Session Requested:** (check one)☒ Action Item ☐ Consent ☐ Workshop ☐ Executive ☐ Other _____**Check All Departments That Have Been Notified:**☐ County Attorney ☐ IT ☐ Purchasing ☐ Auditor☐ Personnel ☐ Public Works ☐ Facilities Management

Other Department/Official (list) _____

Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email

Approved in CC on 9/11/2023



Open Enrollment Change Request

Open Enrollment Change Request Submitted

Please download a copy of the PDF for your records.

A PlanSource team member will contact you shortly to coordinate your project plan and next steps. If you need to make changes to your open enrollment selections after submission, please contact your PlanSource Ongoing Support Team for assistance.

Below is a summary of your responses

[Download PDF](#)

Let's get started on your Open Enrollment by telling us about the changes you'll be making. This way, we can create a tailored experience to match the level of support needed to ensure a successful Open Enrollment!

Standard Renewal:

Select this option if your benefit changes for your upcoming plan year include the following only:

- ☐
- Rate Only Changes
 - Page Content (text updates)
 - Document Library Updates
 - Zip Code Based Eligibility (carrier driven)
 - Discontinued Benefit (and no replacement is needed)
 - Plan Details (for plan compare tool or DecisionIQ)

Standard Renewal + Configuration (Up to 4 Benefit Changes)

or

Standard Renewal + Complex Configuration (4+ Benefit Changes):

Select this option if, in addition to any of the items outlined in the Standard Renewal, your benefit changes for the upcoming plan year include, without limitation, any of the following additional changes:

- ☐
- New Plan Additions
 - Changes to Cost Structures (in addition to rate changes)
 - Addition of New Classes, Locations, Cost Centers, or Employee Types
 - Addition of Survey Questions
 - Changes to Surcharges or Credits

As you know, PlanSource can continue to level up your employee experience by performing additional benefits administration tasks so your team can focus on more strategic priorities. Please see the [PlanSource Add-on Benefit Services](#) to explore these additional services. Please let us know if you have questions about these services or how we can help you improve your employee experience.

For your upcoming Open Enrollment, please select the applicable number of changes you will be making for the new plan year. Answers provided are used to help us calculate your Renewal Tier for the upcoming year.

Select only change(s) that apply. If there are no carrier changes, do not select anything on that line.

[Hover here for examples](#)

	1 Change	2 Changes	3 Changes	4 Changes	5+ Changes
How many carrier changes are you making (adding new or changing carriers)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
How many plan changes are you making (adding plans or changing existing plan types)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

	1 Change	2 Changes	3 Changes	4 Changes	5+ Changes
How many additional changes to eligibility, surcharge or credits, cost structure, survey or other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please note, Human Resource, Payroll, API, Carrier, and other integrations are not included with this Open Enrollment Renewal and are subject to additional fees. For more information, please refer to the [PlanSource Retail Fee Schedule](#) or contact your PlanSource support team.

We're excited to start your Open Enrollment journey! To start your Open Enrollment Renewal please provide the required information below and submit the Change Request.

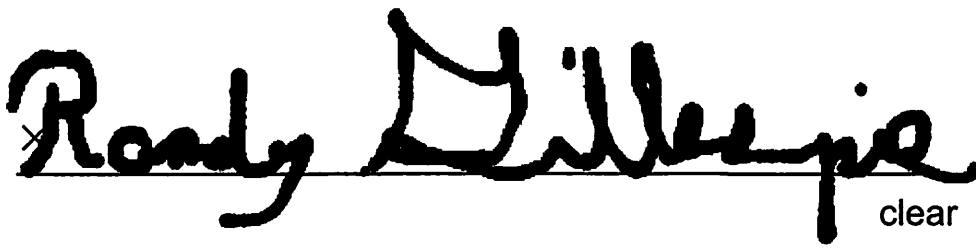
Based on your submission, we anticipate that you will have a **Standard Renewal + Configuration (up to 4 changes)** that will have a fee of **\$4,000** and take at minimum **6 weeks** from the receipt of the Change Request to go live. For a more detailed view of your Renewal Tier, please see the [PlanSource Open Enrollment Change Request](#)

To start your Renewal please provided the required information around your Open Enrollment dates.
Target open enrollment start date:

Target open enrollment end date:

The standard timelines are reflected in the [PlanSource Open Enrollment Change Request Overview](#). Request for reduction in timeline is subject to approval to ensure delivery quality and will be assessed an expedite fee. If needed, click the back button to confirm your open enrollment details and standard timeline.

By executing the Open Enrollment Change Order (Change Request), this Change Request is entered into between End User and PlanSource as of the End User signature date. End User acknowledges and agrees that all information provided by End User is accurate, and based upon the information provided by End User, it agrees to the Open Enrollment Renewal Tier outlined herein along with the proposed project timeline and the associated fees related to this Change Request that is governed by the existing agreement between the parties. If PlanSource discovers that the information provided by End User is inaccurate, it reserves the right to reassess the Renewal Tier outlined herein.

 clear

Laura Baxter

laurab@johnsoncountytx.org

For assistance contact your PlanSource Ongoing Support Team or call the Core Support Line at 877.549.8549

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INVOICE

Please remit to:

PlanSource Benefits Administration, Inc.
PO Box 932330
Atlanta, GA 31193-2330

Bill To Johnson County of Texas
106 East Kilpatrick
Cleburne TX 76031
United States

Date	12/5/2024
Doc #	IN347460
Doc Type	INVOICE
Cust ID	C6080518

Customer PO Number	Payment Terms
OE RENEWAL - JANUARY 2025 PY	Due on Receipt

Item	Item Description	Client ID	Retro Date	Qty	Unit Price	Ext. Price
OE-RENEW	OE Renewal- Johnson County of Texas -	C6080518		1	\$4,000.00	\$4,000.00

Comments:

There will be a 1.5% interest charge per month on late invoices.
PlanSource reserves the right to suspend services for any account not in
current standing.

For questions regarding this invoice please contact:
plansource.invoicing@plansource.com.

Please send payment remittances to:
accountsreceivable@plansource.com

Thank you for your business.

Subtotal	\$4,000.00
Tax Total	\$0.00
Total	\$4,000.00
Credits/Payments Applied	\$4,000.00
Amount Remaining	\$0.00